

MINUTES
HISTORIC PRESERVATION COMMISSION
November 5, 2014

The November 5, 2014 meeting of the Historic Preservation Commission was called to order at 6:30 PM by Chairman McJilton in the board room of the Village Hall. Roll was called and a quorum was present. Upon roll call, the following were:

Present: Commissioners Dawson, Demsky, Hebson, Kramer, Reynolds,
and Chairman McJilton
Absent: All Present
Also present: Michelle House, Planner II

APPROVAL OF MINUTES

Chairman McJilton asked for comments/corrections to the minutes from the July 30th HPC special meeting. The following corrections were made:

- Page 1 - Corrected date of the December 13th HPC minutes to read December 13, **2013**.
- Commissioner Dawson stated that the Department of Records should be Department of Records Management within the Department of the Interior. Staff would confirm.

There were no other comments or corrections. Commissioner Kramer moved to adopt the minutes of the July 30, 2014 Historic Preservation Commission meeting as presented and edited. Commissioner Dawson seconded the motion. Upon voice vote, motion carried. Commissioner Demsky abstained due to his absence at that meeting.

GENERAL COMMUNICATIONS

There were no general communications.

CONSENT

No consent agenda items.

NEW BUSINESS

Review of the Historic Preservation Bi-Annual Mailer

Ms. House summarized that prior to the AC/HPC joint commission, Mr. Rogers and the HPC commissioners had been working on an informational guide which was to be discussed tonight. All commissioners were to review the most recent draft of the guide. Ms. House asked that the commissioners review and comment if there was any additional information to be added or redacted from the current draft document.

Comments made were:

- Commissioner Hebson suggested that the language in the mailer be “tightened up” to reduce duplication of information and shorten a few of the rather lengthy sentences.
- Commissioner Hebson stated that if he had received the letter as a property owner without thoroughly reading and understanding it, his sense would be “not to do it.” He suggested that the information be rearranged for clarity and for the reader to learn what it would mean to have the property designated as a Historic Landmark.
- Commissioner Demsky pointed out that the benefit to the property owner was listed at the end of the document.

- Chairman McJilton clarified that commissioner were suggesting that the bullet points be rearranged for clear understanding for the reader.
- Commissioner Hebson suggested having the order be:
 - Why might I consider designation of my private property as a historic landmark
 - Are there financial incentives available for private property designated as historic landmark
 - What obligations or requirements apply to private property which is designated as a local historic landmark
 - I am not interested in designating my property as a historic landmark. Am I at any risk?
- Commissioner Demsky noted typo in current 2nd bullet point:
 - Second sentence should read, “Your residence may be a unique example..... , include a significant architectural feature,”
- Commissioner Hebson noted typo in third paragraph:
 - You are receiving these materials for informational **purposes** only since you are listed by the Cook County Clerk’s Office as the taxpayer of record for the property at: *address shown*.

At this time, Commissioner Hebson stated that he would share stylistic details with staff offline rather than take the time at the meeting to go into detail. Staff and Chairman McJilton were amenable to the suggestion. There were no other comments at this time.

Review of the Historic Preservation Quarterly Newsletter

Ms. House summarized that the quarterly newsletter was another item the HPC had discussed prior to the AC/HPC joint commission and what was to be reviewed tonight was the first draft of the potential HPC newsletter. Staff was asking for comments in terms of what information should be included that could be forwarded to residents informing them of benefits available to their historic property.

Comments made were:

- Chairman McJilton confirmed that the photo on the draft newsletter was of a historic property and the address was noted in the newsletter.
- Commissioner Demsky asked if the intention was to mail the newsletter village wide.
 - Ms. House responded that village wide mailing could be discussed but initially it was to be mailed to identified properties that would be eligible for landmark designation.
 - Chairman McJilton confirmed with Ms. House that there was a budget for mailing
- Commissioner Reynolds commented that the newsletter as it currently was did not “excite” him. He felt that a better photo was needed for interest and better representation of the topic. He suggested having photos of older homes in Glenview that would indicate historic interest. He felt that the photos for interest could be a little more dramatic for attention.
- Chairman McJilton clarified that intent of the photo of the home on the front of the newsletter was to show “this could be your house” as opposed to an edifice type building like the park district office.
- Commissioner Kramer stated that there were currently only three buildings landmarked at this time and were landmarked at the owner’s request.
- Commissioner Demsky suggested branching out beyond Glenview for resident’s to see what was done in other villages.

- Commissioner Hebson suggested having an “interview” regarding historic preservation to spark interest
- Chairman McJilton added that it could be more modern and up to date.
- Commissioner Dawson suggested expanding the newsletter mailing to include “sister villages” who have had success in promoting preservation.
- Leading communities around Glenview were Winnetka, Wilmette, Lake Forest
- Chairman McJilton mentioned the historic commercial building on Green Bay Rd near Lake Ave. which was now for sale.
- Commissioner Reynolds suggested having a listing of all historic properties possibly on the web to promote interest
- Commissioner Demsky suggested having books, properties, and buildings that “used to be but were now lost” for all to see and also mentioned that it would make the case of “saving the building would have been great.”
 - Commissioner Dawson stated that there was a long list of properties that have been lost, such as, Matty’s Wayside Inn

Commissioner Hebson was available to help staff if needed. There were no other comments or questions at this time.

Ms. House announced the next meeting of the HPC would be held on November 19th at 6:30 PM.

There was no other business and the meeting was adjourned at 6:45PM.

Respectfully submitted,

Janet Pomillo
Recording Secretary