

MINUTES  
HISTORIC PRESERVATION COMMISSION  
October 26, 2016

The October 26, 2016 meeting of the Historic Preservation Commission was called to order at 6:30 PM by Chairman Demsky in the Burnham Board Room of the Village Hall. Roll was called and a quorum was present. Upon roll call, the following were:

Present: Commissioners Ciolek, Jung, McWilliams, Reynolds, Tracy, and Chairman Demsky  
Absent: Commissioners Kramer and McWilliams  
Also present: Michelle House, Planner II

### **APPROVAL OF MINUTES**

Chairman Demsky asked for comments/corrections to the minutes from the May 11<sup>th</sup> and October 12<sup>th</sup> HPC meetings.

Regarding the May 11<sup>th</sup> HPC meeting-

There were no comments/corrections. Commissioner Tracy, seconded by Commissioner Reynolds, moved to accept the minutes of the May 11, 2016 Historic Preservation Commission meeting as submitted. Upon voice vote, motion carried. Commissioner Ciolek abstained due to his absence at that meeting.

Regarding the October 12<sup>th</sup> HPC meeting-

Page 1, bottom of page – Correct the spelling of the word ‘sentience’. “Add the word **any** for the **sentence** to read, ‘Among the first nine (9) criteria, **any** one (1) may be sufficient to justify the designation of property as a Village Landmark.’

There were no other comments or corrections. Commissioner Ciolek, seconded by Commissioner Tracy, moved to adopt the minutes of the October 12, 2016 Historic Preservation meeting as corrected. Upon voice vote, motion carried. Commissioner Jung abstained due to his absence at that meeting.

### **GENERAL COMMUNICATIONS**

None

### **CONSENT**

None

### **OLD BUSINESS**

Regarding the Village of Glenview Historic Preservation Handbook update, Ms. House summarized that staff revised the handbook to incorporate changes as suggested by the HPC. Changes were outlined and shown via overhead. She stated that if there were no other comments or additional corrections, staff was seeking a motion to adopt the revised handbook as shown. There were no comments, and Commissioner Reynolds, seconded by Commissioner Ciolek, moved to adopt the Historic Preservation Commission handbook as corrected. Upon voice vote, motion carried.

In response to Chairman Demsky, Ms. House stated that the newly adopted handbook would be available for any interested party in hard copy and on the Glenview website.

### **NEW BUSINESS**

For information purposes of the Proposed Scope of Work for Professional Services regarding Development of Historic Preservation Informational Materials, Ms. House stated that the village was seeking services of a Historic Preservation consultant at a fee not to exceed \$3,000, for

professional services to review current materials and revised handbook to identify “key” items that need clarification and/or would help clarify the preservation process and benefits available for interested individuals who may be interested in identifying their property as historic. The intent was to also promote discussion among the commissioners as well as individual property owners to further historic preservation within the village.

In response to Chairman Demsky, Ms. House stated that three (3) surveys have been done in the past to identify historic property. For example, the initial survey identified the Village of Glenview Park Center building and known historic structures within the village. Another survey which was never completed had identified several Sears’ kit homes and other kit homes in the downtown area near the train station. Ms. House stated that there were known properties in Glenview, but many have been lost in the past few years due to teardowns.

Staff’s intention was to send a mailing every two (2) years to known historic property to alert property owner of their potentially historic property. Ms. House stated that property owners were cautious about moving forward with designation and mentioned that clarification as well as education of the process and benefits were needed.

Commissioner Reynolds briefly explained the historic preservation process in Wilmette and what was required/expected should a home of historic significance be torn down. The purpose was to document the valuable history of the home so information would not be lost forever. Chairman Demsky suggested that the village could possibly document valuable information of a historic home with owner permission before it was torn down. Commissioner Reynolds felt that it would be good to have a documentation process in place. Ms. House would mention the home documentation suggestion to staff.

Several homes and/or areas were mentioned in terms of possibly being on the national register for Historic Preservation. (Wagner Farm, the Grove, Glenview House prior to recent renovation)

Discussion ensued on how the HPC could be alerted to the list of potentially historic homes that had been “flagged”. Ms. House would include a copy of the existing list for commissioners to review in the commissioners’ packet for the next scheduled HPC meeting on November 9<sup>th</sup>.

In response to previous inquiry by HPC, Ms. House relayed that once a home was designated as historic, the designation could be removed if the property owner requested it. She added that Glenview was not in favor of removing designation, but it was the property owner’s decision.

The next HPC meeting would be held on November 9<sup>th</sup> at 6:30 PM. There was no other business and Chairman Demsky adjourned the meeting at 6:55 PM.

Respectfully submitted,

Janet Pomillo  
Recording Secretary

DRAFT