

MINUTES  
HISTORIC PRESERVATION COMMISSION  
October 30, 2019

The October 30, 2019 special meeting of the Historic Preservation Commission was called to order at 6:50 PM by Chairman Demsky in the board room of the Village Hall. Roll was called and a quorum was present. Upon roll call, the following were:

Present: Commissioners Hebson, Jung, McWilliams, Reynolds, Tracy,  
and Chairman Demsky

Absent: All present

Also present: Michelle House, Planner II

**APPROVAL OF MINUTES**

Chairman Demsky asked for comments/corrections to the minutes from the October 16<sup>th</sup> HPC special meeting. There were no comments or corrections. Commissioner McWilliams moved to accept the minutes of the October 16, 2019 Historic Preservation Commission meeting as submitted. Commissioner Tracy seconded the motion. Upon voice vote, vote was:

AYES: Commissioners Hebson, Jung, McWilliams, Reynolds, and Tracy,

NAYS: None

Motion passed

**GENERAL COMMUNICATIONS** - None

**CONSENT** - None

**OLD BUSINESS**

- Review of Consultant Resume for Kit Home Survey, Jean L. Guarino, Ph.D.

Ms. House stated that the resume for Dr. Guarino along with a list of her historic surveys and work that she has completed were in the commissioners' packet for their review. She mentioned that Dr. Guarino would be teaching a class on Residential Architecture at the Art Institute next semester and would incorporate research and work on the Kit Homes in her class. Dr. Guarino had commented that she was not immediately familiar with Kit Homes but would be willing to do additional research on them. If HPC found Dr. Guarino a suitable candidate, staff would speak further with her and revise scope of work.

Chairman Demsky asked for comments from the commissioners. After review of resume and past experience, consensus was that Dr. Guarino was the appropriate candidate. Staff would follow through with Dr. Guarino. A revised work plan would be created and presented to the HPC for approval with intent of completing the Kit Home Survey in 2020. There were no other comments at this time.

**NEW BUSINESS** - None

There was no other business, and Chairman Demsky adjourned the meeting at 6:55 PM.

Respectfully submitted,

Janet Pomillo  
Recording Secretary