



MINUTES
GLENVIEW HISTORIC PRESERVATION COMMISSION
January 28, 2013

1. Call to Order by the Chairman

The January 28, 2013 meeting of the Glenview Historic Preservation Commission was called to order by Chairman Silver at 7:39 p.m. in the Village Hall Lunch Room.

2. Roll Call and Declaration of a Quorum

Roll call was taken and Chairman Silver noted a quorum was present.

PRESENT: Chairman Silver and Commissioners Kramer, Pappas and Siegel;
and Mr. Jeff Rogers, Senior Planner and Staff Liaison

ABSENT: Commissioners Conway and Dawson

3. Approval of Minutes for October 8, 2012

Chairman Silver asked for corrections or comments to Minutes of the Historic Preservation Commission meeting of October 8, 2012.

Commissioner Kramer moved to approve the October 8, 2012 Minutes as written. Commissioner Pappas seconded the motion. Commissioner Siegel abstained. Upon voice vote the motion carried.

4. General Communications

None.

5. Consent Agenda

None.

6. Old Business

None.

7. New Business

a. Request to Approve Acceptance of \$3,018 of Federal Grant Funding via IHPA for 2013 Kit Home Survey Project

This HPC meeting's packet included a press release which outlined the dollar amounts awarded to various communities through federal grant funding. Glenview was awarded one hundred percent of the amount requested, \$3,018.00, which is up to seventy percent of actual project costs. Village staff requested the Historic Preservation Commission's approval to accept the federal grant funding as dispersed from the Illinois Historic Preservation Agency.

Commissioner Kramer moved to approve the Illinois Historic Preservation Agency grant in the amount of \$3,018.00 to complete a public information outreach campaign cataloguing Kit Homes throughout the community. Commissioner Siegel seconded the motion. Upon voice vote the motion carried.

b. Request to Approve Selection of Contractor for 2013 Kit Home Survey Project

The contractor that staff recommends is Ms. Rebecca Hunter.

Commissioner Pappas moved to approve Ms. Rebecca Hunter as contractor for the 2013 Kit Home Survey Project. Commissioner Siegel seconded the motion. Upon voice vote the motion carried.

Mr. Rogers will finalize Ms. Hunter's contract this week so work may begin at her earliest convenience. Chairman Silver looks forward to presenting the results of the survey to property owners that have been prequalified.

c. Discussion of Text Amendment to Municipal Code Regarding Rules and Regulations Governing Boards and Commissions

This text amendment refers to Chapter Two of the Municipal Code pertaining to the staffing and operations of boards and commissions from the January 15, 2013 Village Board Report. Mr. Rogers reviewed the suggested changes and there was much discussion among Commissioners.

The text Amendment to Municipal Code shows an error on page 37 which states four HPC Commissioners' term expired in 2008. Mr. Rogers said the error will be corrected. Mr. Rogers went on to explain that every Village of Glenview Commissioner's term will expire within sixty days of the Amendment's adoption. Commissioner reappointments will be structured as follows: four Commissioners (in the majority) will serve for three years; and three Commissioners (in the minority) will serve for five years.

8. Good of the Order

Commissioner Pappas suggested a press release similar to "Did You Know ..." and list the three buildings which have received landmark status including information about each one.

9. Adjournment

Commissioner Kramer moved to adjourn. Commissioner Siegel seconded the motion. Meeting was adjourned at 8:22 p.m.

Respectfully submitted,

Sheri Scott
Recording Secretary