



**MINUTES**  
**GLENVIEW HISTORIC PRESERVATION COMMISSION**  
**August 27, 2012**

**1. Call to Order by the Chairman**

The August 27, 2012 meeting of the Glenview Historic Preservation Commission was called to order by Chairman Silver at 7:34 p.m. in the Village Hall Lunch Room.

**2. Roll Call and Declaration of a Quorum**

Roll call was taken and Chairman Silver noted a quorum was present.

PRESENT: Chairman Silver and Commissioners Conway, Dawson, Kramer, Pappas and Siegel; and Mr. Jeff Rogers, Senior Planner and Staff Liaison

**3. Approval of Minutes for April 9, 2012**

Chairman Silver asked for corrections or comments to Minutes of the Historic Preservation Commission meeting of April 9, 2012.

Commissioner Pappas moved to approve the April 9, 2012 as written. Commissioner Dawson seconded the motion. Upon voice vote the motion carried.

**4. Approval of Minutes for May 14, 2012**

Chairman Silver asked for corrections or comments to Minutes of the Historic Preservation Commission meeting of May 14, 2012.

Commissioner Conway moved to approve the May 14, 2012 as written. Commissioner Kramer seconded the motion. Upon voice vote the motion carried.

**5. General Communications**

The house at 8-10 Park Drive has not yet been issued a demolition permit from the Village of Glenview. There is a construction fence around the site securing the property.

The next Historic Preservation Commission meeting will be held either October 8 or October 23, 2012. That meeting's agenda will include a draft of Frequently Asked Questions, and their responses, from the HPC section of the Village website.

**6. Consent Agenda**

None.

## **7. Old Business**

### **a. Review Draft Kit Home Recognition Manual & Survey Summary**

On page two, second bullet point should read, “One day of meetings with Staff and members of the Historic Preservation Commission in groups of two, as interest may dictate, to provide preliminary comment on the first draft of the manual.”

Ms. Rebecca Hunter, the Consultant, will identify properties within the survey study area of the draft map which was distributed to Commissioners. The Chairman prepared an exhibit as a preliminary summary of some of the properties that Ms. Hunter may consider during the scope of this project.

It was proposed the HPC not meet at its next regularly scheduled date in lieu of coordinating work on the survey with Ms. Hunter.

A proposed timeline suggested:

#### Late August

- Contract completed between Ms. Rebecca Hunter, Consultant, and Village

#### Early to Mid-September

- Two members of HPC meet with Ms. Hunter to discuss HPC expectations
- 2012 Historic Kit Home Recognition Manual completed

#### Late September

- Survey completed

#### Early October

- Notify affected property owners identified in the survey of an upcoming workshop
- Notify public of Historic Preservation Commission meeting

#### Mid-October

- Workshop to focus the public comment on the survey and rehabilitation manual, with Ms. Hunter in attendance
- Historic Preservation Commission meeting, which will begin with the:
  - Public hearing with Ms. Hunter in attendance
  - Review and comment on the content of the proposed 2012 Historic Kit Home Recognition Survey
- Review and identify property that are potentially landmark eligible.

If events are completed as listed above, a project of this scope could be approved before the end of 2012.

The Illinois Historic Preservation Agency has a grant program for 2012 which allows seventy percent matching funding for any project which will yield a document that could be used by other communities throughout the state.

Perhaps Ms. Laurie Weber of 106 Park Drive, whose home received landmark designation, would make a presentation at the workshop about how landmarking has reduced her property taxes.

Mr. Rogers will contact GVTV to request that both the workshop and the public meeting with homeowners be televised and/or taped by GVTV.

Commissioner Conway moved to accept the scope of services as listed in the Kit Home Recognition Manual & Survey pdf.file document. Commissioner Siegel seconded the motion. Upon voice vote the motion carried.

## **8. New Business**

None.

## **9. Good of the Order**

### **a. Citizen Historic Preservation Advocate**

The Historic Preservation Advocate's mission is to meet with Glenview residents whose property has potential to be landmarked and:

- Discuss residents' concerns
- Inform residents of landmarking's benefits
- Assist residents with a landmark application

Chairman Silver and Mr. Rogers met with a highly qualified candidate for the Advocate. Chairman Silver described the expectations for the unpaid Advocate position and the candidate, Mr. Dudley Onderdonk, grasped the outline and suggested a possibly larger role that would include compensation, which would be provided at cost. The Village will need to receive a Scope of Services Proposal from Mr. Onderdonk to consider whether there would be budget funding from the Village Board for 2013 for the additional duties. Mr. Rogers will request a write-up of the ideas Mr. Onderdonk put forth as well as his hourly rate.

Chairman Silver will contact Landmarks Illinois for other potential candidates for Historic Preservation Advocate.

Minutes – Historic Preservation Commission  
August 27, 2012  
Page Four

**10. Adjournment**

Commissioner Kramer moved to adjourn. Commissioner Conway seconded the motion. Meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Sheri Scott  
Recording Secretary