

**MINUTES
GLENVIEW HISTORIC PRESERVATION COMMISSION
November 14, 2011**

1. Call to Order by the Chairman

The November 14, 2011 meeting of the Glenview Historic Preservation Commission was called to order by Chairman Silver at 7:30 p.m. in the Lunchroom of Village Hall.

2. Roll Call and Declaration of a Quorum

Roll call was taken and Chairman Silver noted that a quorum was present.

PRESENT: Chairman Silver; Commissioners Conway, Dawson, Kramer, Pappas and Siegel; and Mr. Jeff Rogers, Senior Planner and Staff Liaison

3. Approval of Minutes

Chairman Silver asked for corrections or comments to Minutes of the Historic Preservation Commission meeting of March 14, 2011.

Page two, paragraph 6.a., second line should read, "... according to Zillow and ..."

Commissioner Conway moved to approve the March 14, 2011 Minutes as corrected. Commissioner Kramer seconded the motion. Upon voice vote the motion carried.

4. Approval of Minutes

Chairman Silver asked for corrections or comments to Minutes of the Historic Preservation Commission meeting of August 8, 2011. There were no corrections.

Commissioner Conway moved to approve the August 8, 2011 Minutes as written. Commissioner Kramer seconded the motion. Upon voice vote the motion carried.

5. General Communications

a. February Application Deadline for Landmarks Illinois Grant for Kit Home Survey

The Commission discussed having a survey prepared of all kit homes in Glenview. Ms. Rebecca L. Hunter, Historical Architectural Researcher and expert on kit homes, thinks Glenview may have as many as 35 kit homes. Some of the mail-order homes are from Sears but other companies such as Gordon-Van Tine, Aladdin, Sterling, and Montgomery Wards also marketed these houses.

Ms. Suzanne Germann, Director of Grants and Easements at Landmarks Illinois (LI), encouraged the HPC to apply for grant funding depending on the timeline. It would be unlikely the HPC would get full funding because of the number of requests, but LI would

consider partial funding for a kit-home survey. The deadline for applications for this quarter would be November 15, 2011 so it is best to aim for the February, 2012 deadline.

Mr. Rogers said the Village Directors of Development and Capital Projects talked about organizing funding for this type of project and both thought that this could easily be accommodated in a professional services account. The dollar amount would not need a special line item. Consideration must be made whether a RFP should be generated.

Chairman Silver noted if the Village has 20 kit homes, it is possible to have a non-contiguous historic district. Mr. Rogers continued that if Glenview has just two properties that are contiguous to each other, that area can become a contiguous historic district. A preliminary study could be undertaken to determine a budget and research time for a non-contiguous historic district survey. A RFP process may not be necessary due to a combination of efforts from a consultant and Village Interns.

b. 2011 Certified Local Government (CLG) Annual Report due 01/31/2011

Mr. Rogers said the Village will be sending out its annual report for the fiscal year 2011 to the Federal Department of the Interior by the end of January. The Village will report on its landmark eligibility work and training sessions that Commissioners and Staff have attended.

6. Consent Agenda

None.

7. Old Business

a. Determination of a Date for Dedication of Landmark Plaque for 106 Park Drive.

The plaque for 106 Park Drive is ready for installation by the Public Works Department. The Commission agreed to have a dedication ceremony in the Spring preceded by some publicity. Residents of The Park will receive an invitation to this event. The HPC will work with Ms. Lynne Stiefel, Communications Director, on the content of a press release in local papers including: GlenviewPatch, The Chicago Tribune Local edition for Glenview, Glenview Lantern, The Journal, and Glenview Announcements.

8. New Business

a. Preliminary Review of an informal Survey of Landmark Eligible Properties prepared by Students of the School of the Art Institute for Landmarks Illinois

Some students at the School of the Art Institute worked with Landmarks Illinois as part of an architecture history course. The resulting brochure was inspired from a driving survey of the Chicago area (including Glenview) of architecturally interesting potential landmark properties. The Glenview list of eligible properties was pared down to those within the Village limits. Properties were listed because of architecture, being publicly owned, or a religious institution. This brochure may be used as a reference or sent out in mailings.

If the Commission feels there is enough information to declare the properties on this brochure eligible for potential landmark status, the HPC can begin a process to formally accept this study but eligibility would have to be based on the information gathered solely by the Students. Should the Commission agree to pursue this, a public hearing would be scheduled and a mailing would be sent to all of the property owners listed in accordance to the Ordinance.

Mr. Rogers suggested the brochure could be used as an address list and Village Staff could identify which grant program would apply to each property. Then an informational pamphlet would be sent to property owners explaining the many programs applicable to owners conducting remodeling projects.

Mr. Rogers summed up ideas discussed:

1. Tailored mailings for the various uses of the brochure.
2. Continue outreach by preparing a mailing about non-contiguous districts for: houses of worship, restaurants, and cemeteries.
3. Create press releases in Spring:
 - a. About the Burnham house.
 - b. Thanking both Landmarks Illinois and the School of the Art Institute Students for their efforts.
 - c. Regarding the success of the 106 Park Drive application and the subsequent success of its application for a tax break.

Commissioner Conway moved to approve the motion to continue disposition of this potential survey to a future meeting. Commissioner Siegel seconded the motion. Upon voice vote the motion carried.

Village Staff can prepare a list of all institutions and match grant programs for non-profit and religious institutions tied to improvements or maintenance. After a list is created, the Commission could discuss types of outreach other than mailings. Perhaps an article could be written on the houses for sale for nothing.

Students at the Art Institute might be interested in conducting a survey designed by the Historic Preservation Commission.

It is unclear if schools are able to have their own CLG. The HPC and the Glenview Park District have their own certifications.

Mr. Rogers said prior studies will be placed on the Village website with other information about historic preservation. Some residents might see that their property is a potentially eligible landmark.

The James Woodworth Prairie Preserve Building is based on the Mies van der Rohe style. It is owned by the University of Illinois and houses water pump facilities for use on the property. The site is part of the one percent of naturalized prairie remaining in the State of Illinois. The HPC will consider working with the University over the coming years to beautify the site and perhaps encourage an alternate fence in order to improve this amenity.

9. Good of the Order

Mr. Rogers will follow up with property owners of 705 Woodmere Drive to determine if there is any interest in potential landmark designation.

Chairman Silver has received telephone calls from across the United States as well as Europe about the sale of the Burnham house. Local publications might be interested in that fact.

Chairman Silver and Commissioner Pappas visited with the owner of 235 East Lake Avenue and discussed the benefits of landmark designation who was receptive to the idea. If the owner has future plans for remodeling, perhaps he and his architect could discuss their plans with the HPC.

The next scheduled HPC meetings are December 12, 2011 and January 9, 2012.

10. Adjournment

Commissioner Kramer moved to adjourn. Commissioner Conway seconded the motion. Meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Sheri Scott
Recording Secretary