

## **Meeting Minutes: November 3, 2017**

Meeting called to order at 0801 hours at Glenview Fire Station #8.

**Members present physically:** Ensign, Mullaney, Tourtelot

**Members present via audio or video conference:** Ellis, Reed

**Members absent:** Gade, Schumacher

**Guests:** Waddle

### **1. Old Business**

- a. Approval of last meeting (8/4/17) meeting minutes. Motion to approve by Tourtelot, second by Mullaney. Minutes approved.
- b. Update on activities/purchases.
  - i. Previous Purchases
    1. Pocket SOPs
    2. Scales
    3. TRT Clothing
    4. Public Education Materials
  - ii. Outstanding Purchases
    1. ATV Accessories
  - iii. In-Progress
    1. ATV Accessories
    2. UAS & Equipment

### **2. New Business**

- a. 2018 Foreign Fire Tax meeting dates proposed. Motion to approve meeting dates by Tourtelot, second by Mullaney. Proposed meeting dates for 2018 approved.
- b. Board member election terms expire on 2/1/2018: Ellis and Schumacher. Chairman Gade to send out notification to department members for the interest, nominations, and/or voting process in December.
- c. Treasurer's report
  - i. Current funding available: \$158,727.52
  - ii. Funds utilized to date in 2017: \$124,259.13
- d. Recurring/yearly budgeted items
  - i. Priority list has been established and will be reviewed by board members
  - ii. Establishment of an items list for new hires is in progress
- e. New proposals for purchasing:
  - i. Health & Safety

1. Heart rate monitoring/fitness watches (80), for a total of \$14,320. Discussion and motion to table purchase pending discussion at the next meeting. Items tabled.
  2. Bumper weight plates (4-sets), for fire stations # 6, 8, 13, & 14 for a total of \$1,116. Discussion and motion to approve items by Mullaney, second by Tourtelot. Items approved.
  - ii. Fire & EMS Tools, Equipment, and Training
    1. TRT member tools (8-sets), for a total of \$3,897.60. Discussion and motion to table purchase pending discussion at the next meeting. Items tabled.
  - iii. Public Education
    1. None
  - iv. Station Furnishings, Equipment, and Improvements
    1. None
  - v. Department Welfare
    1. Personnel station bags (80), for a total of \$2,919.49. FF/PM Reed requests to withdraw his/this proposal at this time. Item removed from motion.
  - f. Approximate total amount of items approved this meeting: \$1,116
3. **Discussion**
- a. Yearly budgeted items
4. **Closing/Adjournment**
- a. Motion to adjourn by Mullaney, second by Tourtelot. Meeting adjourned at 0820 Hours
  - b. Next Meeting Scheduled
    - i. February 2<sup>nd</sup>, 2018 (Red Shift)