

## **Meeting Minutes: February 2, 2018**

Meeting called to order at 0740 hours at Glenview Fire Station #8.

**Members present physically:** Ellis, Ensign, Gade, Mullaney, O'Shea, Reed, Tourtelot

**Members present via audio or video conference:** None

**Members absent:** None

**Guests:** Poljak, Render, Selzer

### **1. Old Business**

- a. Approval of last meeting (11/3/17) meeting minutes. Motion to approve by Reed, second by Mullaney. Minutes approved.
- b. Update on activities/purchases.
  - i. Previous Purchases
    1. UAS equipment
    2. Public education materials
  - ii. Outstanding Purchases
    1. UAS
    2. Public education materials
  - iii. In-Progress
    1. ATV
    2. Zoll/CPR pads (awaiting feedback from medical control)

### **2. New Business**

- a. Review of 2018 meeting dates
- b. Trustee election
  - i. Board member election terms expire on 2/1/2018: Ellis and Schumacher.
  - ii. Schumacher declines to run for this term
  - iii. Election was held electronically on January 22<sup>nd</sup> for Diegel, Ellis, Knoll, O'Shea.
  - iv. Election concluded on January 25<sup>th</sup>.
  - v. Majority of votes of membership went to Ellis and O'Shea.
  - vi. Ellis and O'Shea will serve their 3-year terms beginning on February 1<sup>st</sup>.
  - vii. Current terms review
    1. Gade and Reed's terms expire in 2019.
- c. Officer elections completed for 2018
  - i. Gade (Chairman), O'Shea (Vice-President), Ellis (Treasurer), Tourtelot (Secretary), Reed & Mullaney (Members)
- d. Treasurer's report

- i. Current funding available: \$260,986.56
  - ii. Funds utilized in 2017: \$105,839.
    - 1. Few items still have yet to clear financials
  - iii. Submitted budget for 2018: \$110,000.
- e. Recurring/yearly budgeted items
- i. Priority list has been established and will be reviewed by board members
  - ii. Establishment of an items list for new hires is in progress
- f. New proposals for purchasing:
- i. Health & Safety
    - 1. Lat pull down bar for station #7 (1), for a total of \$23.07. Discussion and motion to approve item for \$125 by Gade, second by O'Shea. Item approved.
    - 2. Weight plates holder for station #7 (1), for a total of \$552.49. Discussion and motion to table item pending further research. Item tabled.
    - 3. Wellness mats – two per fire station (10), for a total of \$1,999.50. Discussion and motion to approve items by Tourtelot, second by O'Shea. Items approved.
    - 4. Eye protection for all members (80), for a total of \$7,300.00. Discussion and motion to table items pending further research. Items tabled.
    - 5. Heart rate monitoring watches for all members (80), for a not-to-exceed amount of \$22,400.00. Discussion and motion to table items pending further research. Items tabled.
  - ii. Fire & EMS Tools, Equipment, and Training
    - 1. TRT tools for each TRT team member (8), for a total of \$3,897.60. Discussion and motion to approve items by Reed, second by Mullaney. Items approved.
    - 2. Charleston 9 fire seminar (1) GFD to host for all members, for a total of \$4,000.00. Discussion and motion to approve items by O'Shea, second by Tourtelot. Items approved.
    - 3. Small thermal cameras for backstep and ambulance positions (11), for a total of \$15,235.00. Discussion and motion to table items pending further research. Items tabled.
    - 4. R.I.T. bags for each front line fire apparatus (5), for a total of \$1,194.95. Discussion and motion to approve items for a not-to-exceed amount of \$1,700 by Tourtelot, second by O'Shea. Items approved.
    - 5. Car fires F.I. course training vehicles, for a total of \$2,000.00. Discussion and motion to approve items by Ellis, second by Mullaney. Items approved.
  - iii. Public Education
    - 1. None
  - iv. Station Furnishings, Equipment, and Improvements
    - 1. Air purifiers – two per each fire station (10), for a total of \$3,570.00. Discussion and motion to table items pending further research. Items tabled.

2. Varidesk workstations for administrative areas (5), for a total of \$2,475.00. Discussion and motion to approve (1) item for \$495 by Mullaney, second by O'Shea. Items approved.

v. Department Welfare

1. Personnel station bags for each member (80), for a total of \$3,719.20. Discussion and motion to approve items by Mullaney, second by O'Shea. Items approved.
2. Insulated bags for each fire station (5), for a total of \$79.95. Discussion and motion to approve items by Ellis, second by O'Shea. Items approved.

g. Approximate total amount of items approved this meeting: \$18,016.25

**3. Discussion**

- a. Yearly budgeted items
  - i. Newspaper subscription
  - ii. Cable subscription
  - iii. Kitchen replacement items
- b. Battery powered positive pressure (PPV) fan for high-rise applications
- c. Cancer research
- d. Proposal documentation

**4. Closing/Adjournment**

- a. Motion to adjourn by O'shea, second by Tourtelot. Meeting adjourned at 0916 Hours
- b. Next Meeting Scheduled
  - i. May 4<sup>th</sup>, 2018 (Gold Shift)