

MINUTES
HISTORIC PRESERVATION COMMISSION
December 11, 2019

The December 11, 2019 special meeting of the Historic Preservation Commission was called to order at 6:40 PM by Chairman Demsky in the board room of the Village Hall. Roll was called and a quorum was present. Upon roll call, the following were:

Present: Commissioners Hebson, McWilliams, Tracy, and Chairman Demsky
Absent: Commissioners Jung and Reynolds
Also present: Michelle House, Planner II

APPROVAL OF MINUTES

Chairman Demsky asked for comments/corrections to the minutes from the October 30th HPC special meetings. There were no corrections or comments.

Commissioner McWilliams, seconded by Commissioner Hebson, moved to approve the minutes of the October 30, 2019 as submitted. Upon roll call, vote was:

AYES: Commissioners Hebson, McWilliams, and Tracy

NAYS: None

Motion passed

GENERAL COMMUNICATIONS

Ms. House stated that there were no general communications for tonight's meeting.

OLD BUSINESS

Review of Scope of Services for Kit Home Survey

Ms. House summarized that as previously discussed, funding for the Kit Home Survey was in the budget for year 2020. Time line for the project was:

Finalization of the contract - January 2020

Field Research conducted by consultant – March-April 2020

Public Workshop for Residents of Kit Homes

Purpose of explaining registration and landmark process – Summer 2020 .

Board consideration of Resolution survey of Kit Homes – late 2020

Scope of services would include a final survey document from the consultant, attending and facilitating the public open house, and appearance at public meetings for informational purposes.

Budgeted for the project was \$9,750 and consultant would bill village at \$100 per hour.

Comments made were:

- Chairman Demsky suggested that travel distance and time be clarified (from where to where)
- Chairman Demsky commented that it was exciting to have the survey completed and presented to the public
- Commissioner Hebson was in agreement that it was an exciting project.
- Ms. House mentioned that Sears had a website with catalog cuts of the kit homes. She added that she felt it would be a neat product.
- Commissioner Hebson commented that the public do get excited about Glenview history
- Chairman Demsky questioned when the homes would be identified and owners contacted

- Ms. House stated that there would be onsite visits where consultant could go to the owner homes to document additional information of the identified home.
- Consensus was that it would be nice to see photos that owners have collected over time.

Ms. House stated that the HPC should make a motion to accept the proposal with the hope that it would be before the Village Board in January.

Ms. House would confirm mileage issue with the finance department. There were no other comments and Chairman Demsky asked for a motion to accept the survey as outlined.

Commissioner McWilliams moved to go forward with the Kit Home Survey as described in the scope of services. Commissioner Hebson seconded the motion. Upon roll call, vote was:

AYES: Commissioners Hebson, McWilliams, and Tracy

NAYS: None

Motion passed

NEW BUSINESS

There was no new business for tonight's meeting.

There was no other business and Chairman Demsky adjourned the meeting at 6:50 PM.

Respectfully submitted,

Janet Pomillo
Recording Secretary