

MINUTES
HISTORIC PRESERVATION COMMISSION
October 16, 2019

The October 16, 2019 special meeting of the Historic Preservation Commission was called to order at 6:50 PM by Chairman Demsky in the board room of the Village Hall. Roll was called and a quorum was present. Upon roll call, the following were:

Present: Commissioners Hebson, McWilliams, Reynolds (6:52), Tracy, and
Chairman Demsky
Absent: Commissioner Jung
Also present: Michelle House, Planner II

APPROVAL OF MINUTES

Chairman Demsky asked for comments/corrections to the minutes from the August 14th HPC special meeting. There were no comments or corrections.

Commissioner Tracy, second by Commissioner McWilliams, moved to approve the minutes of the August 14, 2019 Historic Preservation Commission meeting as submitted. Upon roll call, vote was:

AYES: Commissioners Hebson, McWilliams, Reynolds and, Tracy
NAYS: None

Motion passed.

GENERAL COMMUNICATIONS

Ms. House stated that the HPC had discussed a Kit Home survey earlier in 2019. Staff had previously contracted with Rebecca Hunter to conduct the survey but she was not able to complete the survey in 2018 or 2019. At this time, staff attempted to contact her but was not able to do so. Ms. House stated that a new individual has been identified and the survey should be completed in 2020. She added that funds for the survey had been included in this year's Municipal Budget. Once the consultant was identified and final agreement reached, it would be presented to the Historic Preservation Commission for review and approval.

Chairman Demsky confirmed with Ms. House that the Birthday Card was in the process of being printed and would be mailed out by year end.

CONSENT

None

OLD BUSINESS

None

NEW BUSINESS

Ms. House referenced the work plan included in the HPC packet that was provided by Dudley Onderdonk and dated April 10, 2017. She stated that staff would attempt to create and complete in year 2020 a GIS story map of all previous historic surveys that would be posted on the village website for people to view. An individual would click on a home and view all information that was included in a survey.

Ms. House stated that the action plan would be reviewed again in 2020 to determine if any edits/changes would/should be made going forward.

Ms. House stated that there would be two (2) additional HPC meetings before the end of the year. She was hopeful that the scope of the Kit Home survey would be available to discuss at a future meeting. She also mentioned that staff would be working on a draft of the GIS story map to review and discuss before the end of the year.

There was no other business and Chairman Demsky adjourned the meeting at 6:55 PM

Respectfully submitted,

Janet Pomillo
Recording Secretary