

## **Meeting Minutes: November 6, 2020**

Meeting called to order at 0735 hours at Glenview Fire Station #8.

**Members present:** DeRose, Ellis, Gade, Reed, Tourtelot

**Members present via other means:** None

**Members absent:** Bos, O'Shea

**Guests:** Caplis, Drakeley, Gallagher, Prewitt, Schumacher, Selzer

### **1. Old Business**

- a. Approval of last meeting (8/7/20) minutes. Motion to approve by Reed, second by Tourtelot. Minutes approved.
- b. Update on activities/purchases.
  - i. Previous purchases
    1. Hydration Bottles (back ordered)
    2. Respirators
  - ii. Outstanding purchases
    1. New hire general items
  - iii. In-Progress
    1. Hose testing service for 2020

### **2. New Business**

- a. 2021 Foreign Fire Tax Board meeting dates proposed. Motion to approve meeting dates by Ellis, second by Tourtelot. Meeting dates for 2021 approved.
- b. Board member election terms expire on 2/1/2021: Ellis and O'Shea. Secretary Tourtelot to send out notification to department members for interest, nominations, and/or voting process in December. Election will take place in January.
- c. Treasurer's report
  - i. Current funding available: \$227,791.32
- d. Reimbursements
  - i. None reported
- e. Recurring/yearly budgeted items
  - i. Establishment of an items list for new hires.
    1. Equipment is being purchased on an as needed basis
  - ii. Storage cabinet is now located at fire station #13 with Foreign Fire Tax items
- f. New proposals for purchasing:
  - i. Health & Safety

1. Face coverings for non-emergencies (200) 2 per departmental member and additional for a total of \$6,000. Discussion and motion to approve items by Tourtelot, second by Ellis. Items approved.
  2. Fitness treadmill machine (1) for fire station #8 for a total of \$5,500. Discussion and motion to approve item by Tourtelot, second by Ellis. Item approved.
  3. Fitness AMT machine (1) for fire station #8 for a total of \$6,270. Approval for purchasing was made at the 5/3/2019 meeting.
- ii. Fire & EMS Tools, Equipment, and Training
    1. TRT tripod unit (1) for a total of \$4,750. Discussion and motion to table item pending financial research. Item tabled.
    2. TRT ascenders with bags (9) for a total of \$2,138. Discussion and motion to approve items by Reed, second by Gade. Items approved.
    3. Work gloves for members who request them (80 estimated) for a total of \$799.20. Discussion and motion to approve items by Gade, second by Tourtelot. Items approved.
    4. Extrication gloves for members who request them (80 estimated) for a total of \$3,680. Discussion and motion to table items pending financial research. Items tabled.
  - iii. Public Education
    1. None proposed
  - iv. Station Furnishings, Equipment, and Improvements
    1. Electronic cookers (5) for each fire station for a total of \$899.75. Discussion and no motions were made. Items not approved.
    2. SV cooker (1) for a total of \$199. Discussion and motion to approve item by Tourtelot, second by Gade. Item approved.
  - v. Department Welfare
    1. None Proposed
- g. Approximate total amount of items approved this meeting: \$20,906.20
3. **Discussion**
- a. Procedure for Foreign Fire Tax submittal reminder to be sent to members
  - b. 2021 department photos
  - c. Recliner maintenance and/or replacements
  - d. Shoe program increase begins in 2021 from \$150 to \$170 per member
4. **Closing/Adjournment**
- a. Motion to adjourn by Tourtelot, second by Gade. Meeting adjourned at 0904 Hours
  - b. Next Meeting Scheduled
    - i. February 5<sup>th</sup>, 2021 (Gold Shift)