

MINUTES
HISTORIC PRESERVATION COMMISSION
November 11, 2020

The November 11, 2020 special meeting of the Historic Preservation Commission was called to order at 6:33 PM by Chairman Demsky. Meeting was held via ZOOM Webinar and at Village Hall. Roll was called and a quorum was present. Chairman Demsky presented the various ways in which the public could participate in the meeting. Upon roll call, the following were:

Present: Commissioners Hebson, Jung, McWilliams, Reynolds, Tracy,
and Chairman Demsky
Absent: All present
Also present: Jeff Rogers, Planning Division Manager

APPROVAL OF MINUTES

Chairman Demsky asked for comments/corrections to the minutes from the July 15 2020 HPC special meetings. There were no comments or corrections. Commissioner McWilliams, seconded by Commissioner Tracy, moved to approve the minutes of the July 15, 2020 Historic Preservation Commission meeting as submitted. Upon roll call, vote was:

AYES: Commissioners Hebson, Jung, McWilliams, Reynolds, and Tracy

NAYS: None

Motion passed

GENERAL COMMUNICATIONS - There were no general communications.

CONSENT – There were no consent agenda items.

OLD BUSINESS – There was no old business for tonight’s meeting.

NEW BUSINESS

- Review of Qualifications for Farnsworth Group Professional Services

Mr. Rogers stated that the village was planning to enter into an agreement with a consultant to survey the potential, historic Kit Homes within Glenview with the intent to begin the project in early 2021. The Farnsworth Group had provided information regarding their qualifications to conduct the survey of interest for the village and HPC review. If deemed a qualified candidate, the village would enter into contract with the Farnsworth Group for scope of services to be reviewed by the HPC at the December 16th HPC meeting.

Mr. Rogers stated that the budget for the survey was included in the draft 2021 budget to be adopted by the Board of Trustees at their early December meeting. He presented a brief overview of the Farnsworth Group and past projects that the group was involved with. Mr. Rogers stated that staff felt that the Farnsworth Group was a qualified consultant for the Glenview Kit Homes survey project. Staff was seeking questions/comments from the HPC. No action was required from the HPC at this time.

Comments made were:

- Commissioner Hebson stated that the provided brochure was very nice and questioned why/how staff was “attracted to them”. Mr. Rogers responded that based on size and experience of the group, staff felt that they were qualified. He added that the size of the

project would be too large for an independent consultant but not too small for the consultant under discussion.

- Commissioner McWilliams commented that he felt the Farnsworth Group was definitely qualified and possibly over qualified. He asked if there were other candidates identified for the project. Mr. Rogers responded that staff had identified three (3) candidates but Farnsworth Group was the first consultant to meet all of the criteria.
- Commissioner Reynolds confirmed with staff that the Farnsworth Group had experience with Kit Homes.
- Chairman Demsky commented that the project had been considered by other consultants in the past and questioned if the fees proposed by Farnsworth Group were similar to past consultants. Mr. Rogers responded that the hourly rate proposed by Farnsworth Group was slightly higher than consultants previously considered, but staff felt it was commensurate with their experience.
- Commissioner Hebson stated that he felt good about the Farnsworth Group under discussion.
- Commissioner Jung confirmed with Mr. Rogers that because of the size and scope of the project, no other applicants had responded or were being considered.

Commissioner Tracy mentioned that in the past, the HPC had considered and voted for a consultant. Mr. Rogers explained that neither of the previous consultants contacted were able to participate in the Kit Homes survey in 2021. Commissioner Reynolds mentioned that he was familiar with consultants previously considered and felt that the group under discussion was more appropriate for the scope of work/information the HPC was seeking.

In response to Commissioner Reynolds, Mr. Rogers stated that the scope of work would be reviewed again at the HPC December meeting. Field work could potentially begin in early spring weather permitting, and proposals would be reviewed at the HPC in late spring/early summer, followed by adoption of the survey by the Plan Commission and Board of Trustees in late 2021.

Chairman Demsky confirmed again with staff that no action was required at tonight's meeting. Staff was seeking only feedback from the HPC at this time. Mr. Rogers stated that the project and consultant would be discussed again by the HPC at the December meeting.

There were no other comments at this time.
There was no Public Comment.

All agenda items had been reviewed and discussed. There was no other business and Chairman Demsky adjourned the meeting at 6:45 PM.

Respectfully submitted,

Janet Pomillo
Recording Secretary

