

Meeting Minutes: November 5, 2021

Meeting called to order at 0744 hours at Glenview Fire Station #8.

Members present: Bos, Ellis, Gade

Members present via other means: O'Shea, Reed, Tourtelot

Members absent: DeRose

Guests: Chorley, C. Howard, Kelly, Rutkowski, Selzer, Waddle

1. Old Business

- a. Approval of last meeting (8/6/21) minutes. Motion to approve by Reed, second by Bos. Minutes approved.
- b. Update on activities/purchases.
 - i. Previous purchases
 - 1. Hazardous materials team apparel
 - a. In progress
 - ii. Outstanding purchases
 - 1. New hire general items
 - a. In progress
 - iii. In-Progress items
 - a. Department member photographs

2. New Business

- a. 2022 Foreign Fire Tax Board meeting dates proposed. Motion to approve meeting dates by Ellis, second by O'Shea. Meeting dates for 2022 approved.
- b. Treasurer's report
 - i. Check from the Illinois Municipal League (IML) was received on 9/27/2021
 - ii. Current funding available: \$243,530.05
- c. Reimbursements
 - i. None reported
- d. Recurring/yearly budgeted items
 - i. Establishment of an items list for new hires.
 - 1. Equipment is being purchased on an as needed basis
 - 2. O'Shea continually working on a plan for new recruits to receive their on-boarding Foreign Fire Tax items at the 6-month point of their employment.
- e. Newspaper survey
 - i. Board reviewed the newspaper survey which was distributed to the membership in August.

- ii. No changes will be made to any of the newspaper subscriptions for all fire stations at this time.
- f. Upcoming 2022 board member elections
 - i. Board member election terms expire on 2/1/2022: Gade and Reed. Secretary Tourtelot to send out a notification to department members for interest, nominations, and/or voting process in December. Election will take place in January.
- g. 2022 Shoe program review
 - i. Program will run in January, no changes from last year
- h. Recliner updates
 - i. President Gade gave an update on recliner purchases
 - ii. Fire station #6's replacement chairs have been ordered
 - iii. Other stations undergoing evaluations for replacements
- i. Day room receivers/speakers
 - i. Board had recommended utilizing sound bars versus receivers due to breakdowns
- j. New proposals for purchasing:
 - i. Health & Safety
 - 1. Fitness half rack for fire station #8 for a total of \$2,857.46. Discussion and motion to approve item by Tourtelot second by Bos. Item approved.
 - ii. Fire & EMS Tools, Equipment, and Training
 - 1. Fire investigation camera equipment for a total of \$2,700. Discussion and motion to approve items by Ellis, second by Gade. Items approved.
 - 2. Dive boat purchase offset for a not-to-exceed total of \$10,000. Discussion and motion to approve purchase by Tourtelot, second by Ellis. One (1) guest opposed motion to approve. Purchase approved.
 - iii. Public Education
 - 1. None proposed
 - iv. Station Furnishings, Equipment, and Improvements
 - 1. Display case for historical items to be located at fire station #6 for a total of \$3000. Discussion and motion to approve item by Reed, second by Ellis. Item approved.
 - v. Department Welfare
 - 1. Autism Awareness apparel for all members for a total of \$9,045. Discussion and motion to approve items by Tourtelot, second by Ellis. Items approved.
- k. Approximate total amount of items approved this meeting: \$27,602.46

3. Discussion

- a. Open Forum from members or visitors
- b. Yearly budgeted items
- c. New hire Foreign Fire Tax purchase items

4. **Closing/Adjournment**

- a. Motion to adjourn by Ellis, second by Bos. Meeting adjourned at 0832 Hours
- b. Next Meeting Scheduled
 - i. February 4th, 2022 (Black Shift)

APPROVED